

# 7th Annual 'Holiday from the Heart'

*A Hometown Shopping Extravaganza  
Sacred Heart School Gym / Ruff Auditorium  
December 2, 2017 Saturday, 10:00am to 2pm*

## **MERCHANT APPLICATION**

*(Would like notification of you attendance by November 24th)*

Business Name: \_\_\_\_\_  
(as it appears for advertisement)

Primary Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Website: \_\_\_\_\_

Will the Primary Contact named above be working in the booth during the show? Yes No  
If no, will the person working the booth be authorized to make on site decisions  
regarding this booth? Yes No

**Will you be sharing booth space with another merchant? Yes No**

If yes, please list the name of the other merchant here:

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\*NOTE: It is the responsibility of the Primary Contact to inform persons sharing his or her booth space of all show rules and regulations and to ensure such rules are aided by. Each Merchant must submit an individual application for approval

### **Booth Electrical Needs:**

Will you need electricity in your booth? Yes No \_\_\_\_\_

If yes, you must describe the equipment you will be using - small refrigerator, cash register, decorative lights, etc. Please NOTE - it is the merchant's responsibility to bring a surge protector. Sacred Heart PTO nor the school will not be responsible for equipment damage due to power surges.

**Will you be offering custom monogramming and embroidering for your merchandise?**

Yes No \_\_\_\_\_

If yes, how long does that process take before the merchandise is ready.

**Check the category that best describes your merchandise/service. This is the category you will be listed under in the program. Please indicate one category only.**

- Antiques       Art       Books       Candles       Children's Items
- Floral       Food       Garden       Gifts       Holiday Décor
- Home & Kitchen    Jewelry    Linens       Music       Men's Clothing & Gifts
- Metalware/Pewterware       Skincare, Beauty & Bath
- Scrapbooking       Women's Clothing & Accessories
- other: \_\_\_\_\_

**DOOR PRIZE / SILENT AUCTION: Please see the changes from last year**

Item Description:(recommended) \_\_\_\_\_

Value: \_\_\_\_\_

Silent Auction Item:(REQUIRED) \_\_\_\_\_

Value: \_\_\_\_\_

**BOOTH PURPOSE:**

Description of Activity at your booth: (selling, facials, policy signing, literature, etc)

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**Booth Preference and Payment**

\_\_\_\_\_ \$50.00 8ft Table (10x10 area or as close to as possible)

\_\_\_\_\_ \$35.00 Informational Table ONLY

\_\_\_\_\_ \$150.00 Items that too big for the gym and must remain outside

\_\_\_\_\_ Additional Donation to Sacred Heart PTO Teacher Wish List Fund \$\_\_\_\_\_ (optional)

Total Payment: \$ \_\_\_\_\_ Check # \_\_\_\_\_ Date: \_\_\_\_\_

On behalf of the Sacred Heart School PTO we would like to Thank You for your participation in this event. We are truly grateful for the support that we receive. This fundraiser benefits the teachers and students of Sacred Heart, by fulfilling items on their wish list that they would otherwise do without. You may request a list of purchased items and a list of items still needed from any board member.

Merchant's Signature: \_\_\_\_\_

Holiday from the Heart Signature: \_\_\_\_\_